

Job Title: Literacy Interventionist

Wage/Hour Status: Exempt

Reports to: Asst Supt of Curriculum & Special Programs **Date Revised:** April 2019

Dept./School: Primary

Primary Purpose:

Provide curriculum support for classroom teaching to ensure an aligned and articulated instructional program in the subject area assigned.
Provide instructional interventions to student groups to ensure academic improvement and student success.

Qualifications:

Education/Certification:

Bachelor's Degree (Master's Degree preferred) from accredited university
Valid Texas teaching certificate with required endorsements for subject assigned

Special Knowledge/Skills:

Knowledge of curriculum design and implementation
Knowledge of special needs of at-risk students in assigned area
Ability to interpret data and evaluate instruction programs and teaching effectiveness
Ability to develop and deliver training to adult learners
Strong organizational, communication, and interpersonal skills

Experience:

Five years teaching experience in subject area assigned

Major Responsibilities and Duties:

Instructional and Program Management

1. Work with individual students and student groups to provide effective interventions to improve student performance.
2. Support classroom instruction through modeling and mentoring.
3. Facilitate campus screening and assist with all other state and local assessments as needed.
4. Review student data with classroom teachers and assist in determining appropriate tiered intervention.
5. Assist classroom teachers in determining and implanting appropriate tiered intervention.
6. Work cooperatively with curriculum director and campus principals in developing and implementing the instructional programs in assigned subject area.



7. Coordinate the review, development, and revision of all subject area programs and related curriculum documents and materials, including curriculum guides, course outlines, and teaching plans.

Staff Development

8. Plan and provide staff development for teachers, administrators, and staff in designated subject area.
9. Observe classroom instruction and provide feedback and assistance to classroom teachers to facilitate improvement and innovation. Demonstrate teaching strategies with students in classroom.

Other

10. Convey information to parent and community members about school programs.
11. Compile, maintain, and file all reports, records, and other documents required.

Supervisory Responsibilities:

None

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors

Maintain emotional control under stress; Work with frequent interruptions; Ability to read and communicate effectively (verbal and written); Interpret policy, procedures, and data; Occasional lifting and carrying moderate weight; Frequent walking, standing, stooping, bending, pulling, and pushing; Repetitive hand motions; Prolonged use of computer.

(Employees with disabilities are protected by the Americans with Disabilities Act)
