

# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

## FORM CIS

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.  
This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

### OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

Steven Snell

2 Office Held

Superintendent of Schools

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

None

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.

None

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

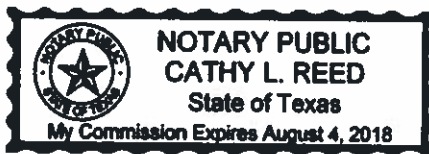
Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

6 AFFIDAVIT

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.



*Steven Snell*

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Steven Snell, this the 20th day of June, 2016, to certify which, witness my hand and seal of office.

*Cathy L Reed*

Signature of officer administering oath

Cathy L Reed

Printed name of officer administering oath

Notary

Title of officer administering oath

# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

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### OFFICE USE ONLY

Date Received

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.  
This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

1 Name of Local Government Officer

John Borens

2 Office Held

School Board Member

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

None

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

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Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

6 AFFIDAVIT

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.



Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said John Borens, this the 20th day of June, 2016, to certify which, witness my hand and seal of office.

Cathy L Reed  
Signature of officer administering oath

Cathy L Reed  
Printed name of officer administering oath

Notary  
Title of officer administering oath

# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

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This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

**OFFICE USE ONLY**

Date Received

1 Name of Local Government Officer

Frank Bufkin

2 Office Held

School Board Member

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

None

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.



*[Handwritten Signature]*  
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Frank Bufkin this the 20th day of June, 2016, to certify which, witness my hand and seal of office.

*[Handwritten Signature]*  
Signature of officer administering oath

Cathy L Reed  
Printed name of officer administering oath

Notary  
Title of officer administering oath

# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

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This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

**OFFICE USE ONLY**

Date Received

1 Name of Local Government Officer

Michael Henry

2 Office Held

School Board Member

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

None

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.



*Michael Henry*  
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Michael Henry this the 20th day of June, 2016, to certify which, witness my hand and seal of office.

*Cathy L Reed*  
Signature of officer administering oath

Cathy L Reed  
Printed name of officer administering oath

Notary  
Title of officer administering oath

# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

FORM CIS

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This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

**OFFICE USE ONLY**

Date Received

1 Name of Local Government Officer

Brad Rogers

2 Office Held

School Board Member

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

None

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.



*Brad Rogers*  
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Brad Rogers, this the 20th day of June, 2016, to certify which, witness my hand and seal of office.

*Cathy L Reed*  
Signature of officer administering oath

Cathy L Reed  
Printed name of officer administering oath

Notary  
Title of officer administering oath

# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

## FORM CIS

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This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

### OFFICE USE ONLY

Date Received

1 Name of Local Government Officer

Ben Shelton

2 Office Held

School Board Trustee, Place 2

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

Miller Construction

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.

Close personal. Business

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

6 AFFIDAVIT

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.



*[Handwritten Signature]*

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Ben Shelton, this the 4 day of September, 20 18, to certify which, witness my hand and seal of office.

*[Handwritten Signature]*

Signature of officer administering oath

Cathy L Reed

Printed name of officer administering oath

Notary

Title of officer administering oath

EXHIBIT A

AFFIDAVIT DISCLOSING SUBSTANTIAL INTEREST  
IN A BUSINESS ENTITY OR REAL PROPERTY

STATE OF TEXAS

COUNTY OF Gregg (name)

I, Ben Shelton (name), as a local public official of  
Spring Hill ISD (name), make this affidavit and on my  
oath state the following:

1. I, or a person(s) related to me in the first degree, have a substantial interest in:
- a business entity, as those terms are defined in Local Government Code Sections 171.001-.002, that would experience a special economic effect distinguishable from its effect on the public by a vote or decision of the Board.

OR

- real property for which it is reasonably foreseeable that the Board's action or my action will have a special economic effect on the value of the property distinguishable from its effect on the public.

2. The business entity or real property is Miller Construction  
(name/address of business or description of property).

\_\_\_\_\_ ("I" or name of relative and relationship) (have)(has) a  
substantial interest in this business entity or real property as follows:

(Check all that apply.)

- Ownership of ten percent or more of the voting stock or shares of the business entity.
  - Ownership of ten percent or more of the fair market value of the business entity.
  - Ownership of \$15,000 or more of the fair market value of the business entity.
  - Funds received from the business entity exceed ten percent of my (my, her, his) gross income for the previous year. see Addendum
  - Real property is involved and \_\_\_\_\_ (I, she, he) (have)(has) an equitable or legal ownership with a fair market value of \$2,500 or more.
3. The statements in this affidavit are based on my personal knowledge and are true and correct.
4. Upon the filing of this affidavit with the Board's official record keeper, I affirm that I will abstain from participation in any decision involving this business entity or real property, unless permitted according to Local Government Code 171.004(c).

ADDENDUM TO BBFA (EXHIBIT)-RRM  
CONFLICT OF INTEREST DISCLOSURES

DISCRIPTION OF RELATIONSHIP (SUBSTANTIAL INTEREST)

I am personal friends with Mark Miller owner of Miller Construction. I am in the construction industry as well, and recently Mr. Miller and I decided to work together on various projects. While we have not yet worked with one another he intends to bid on the Baseball/Softball complex project that Spring Hill ISD is about to undertake. If he wins the bid, he would like for me to serve his company in a management capacity for the project. If this scenario comes to fruition and depending on payout timing (splits between 2018 & 2019) it is very likely that what I am paid will exceed the 10% threshold income threshold. Also in the interest of complete disclosure I worked for Miller Construction in late Summer and early Fall of 2017 and some in the Summer of 2018 as a general labor hand. My duties included brush hogging, road crew hand, and equipment maintenance and transportation. None of the duties performed provide in anyway a conflict of interest for this or any other project Miller Construction bids on with Spring Hill ISD.

In accordance with #4 I do affirm that going forward I will abstain from participation in any decision involving this business entity including but not limited to all board-based conversations and voting related to the project and selection of the vendor. Further, I affirm that any conversations and voting I participated in prior to this disclosure in no way influenced any vendor or business entity and were only done in accordance with my responsibilities to the district.

Additionally, due to my own involvement in the local construction community I have regular communication with sub-contractors who could be involved if Miller Construction's bid wins. My name also is on the regular bid list with the architect for when they release similar projects for bidding. I am part of the same communication that all other vendors have access to. But for the record none of these existing lines of communication or relationships have in any way influenced any vendor, contractor, or their employees whatsoever as it pertains to the Baseball/Softball complex project with Spring Hill ISD.

Signed: 9/4/18 (date)  
Signature of official: [Signature]  
Title: Trustee Place 2

STATE OF TEXAS  
COUNTY OF Gregg (name)

Sworn to and subscribed before me on this 4 (date) day of September  
(month), 2018 (year).

Cathy L Reed, Notary Public, State of Texas





ETHICS  
CONFLICT OF INTEREST DISCLOSURES

BBFA  
(EXHIBIT)

Signed: 9/4/18 (date)

Signature of official: \_\_\_\_\_

Title: Trustee Place 2

STATE OF TEXAS   
COUNTY OF \_\_\_\_\_ (name)

Sworn to and subscribed before me on this 4 (date) day of September  
(month), 2018 (year).

Cathy L Reed, Notary Public, State of Texas



EXHIBIT C

LIST OF LOCAL GOVERNMENT OFFICERS

**Note to school administrator:** Local Government Code 176.0065 requires the District's records administrator to maintain a list of the District's local government officers, which includes each Board member, the Superintendent, or an agent (including an employee) of the District who exercises discretion in the planning, recommending, selecting, or contracting of a vendor.

In accordance with Local Government Code 176.001(4), the following individuals are local government officers for Spring Hill Independent School District:

**[List names and positions as appropriate.]**

Ben Shelton  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

**1** Name of vendor who has a business relationship with local governmental entity.

Miller Construction

**2**  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

**3** Name of local government officer about whom the information is being disclosed.

Ben Shelton

Name of Officer

**4** Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes       No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes       No

**5** Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

**6**  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

**7** Mark Miller  
Signature of vendor doing business with the governmental entity

9/4/18  
Date

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Date Received

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This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

1 Name of Local Government Officer

Mark White

2 Office Held

SHVP Board of Trustees

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

None

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in Item 3.

5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in Item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

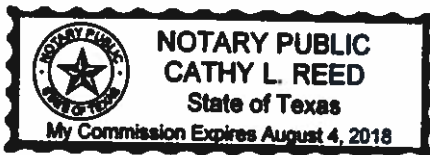
Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

6 AFFIDAVIT

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Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Mark White, this the 20th day of June, 2016, to certify which, witness my hand and seal of office.

Signature of officer administering oath

Cathy L Reed

Printed name of officer administering oath

Notary

Title of officer administering oath

**LOCAL GOVERNMENT OFFICER  
CONFLICTS DISCLOSURE STATEMENT**

**FORM CIS**

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**OFFICE USE ONLY**

Date Received

1 Name of Local Government Officer

*KAREN WRIGHT*

2 Office Held

*School Board Member*

3 Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

*Texas Iron + Steel  
Jackson Mfg. Operations, LLC dba/ Henderson Mfg. Company*

4 Description of the nature and extent of each employment or other business relationship and each family relationship with vendor named in item 3.

*1) Texas Iron + Steel - Spouse owns company - steel sales  
2) JMO/ Henderson Mfg. - Iron Company - mfg. sales*

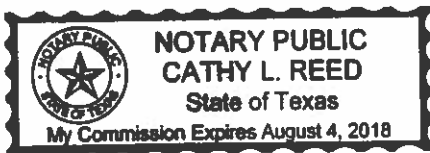
5 List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_  
Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_  
Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

6 **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.



*Karen Wright*

Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Karen Wright, this the 15<sup>th</sup> day of May, 20 17, to certify which, witness my hand and seal of office.

*Cathy L Reed*

Signature of officer administering oath

*Cathy L Reed*

Printed name of officer administering oath

*Notary*

Title of officer administering oath