

Spring Hill ISD  
Shared Service Arrangements  
Administrative Procedures

SHISD has been a member of the Gregg County Shared Service Arrangement for decades. This SSA provides services to special ed and DAEP students. The SSA is governed by superintendents of the district served which are Sabine, White Oak and Spring Hill. Sabine ISD serves as the fiscal agent while the superintendents serve as the decision making authority for the SSA. The contracts for these services is on file in the superintendent's office. The Gregg County SSA contracts with Longview ISD to provide Deaf Ed services to students determined to qualify for these services. The SSA director is responsible for determining which students receive these services.

According to board policy, from a legal standpoint, and according to TEA, SHISD remains responsible for both programmatic and fiscal compliance; however, the SHISD superintendent relies heavily on the expertise of the SSA director and business manager for direction and support. The SHISD curriculum director works in conjunction with the SSA director to meet the needs of special needs students while the campus principals work with the SSA director to meet the needs of DAEP students. The SHISD business manager provides reports as requested by the SSA business manager. For PEIMS reporting, the SSA directors approval is required before reports are finalized and submitted. Further, the SSA business manager furnishes SHISD a copy of the financial information reported to PEIMS.

In some cases, such as Title III, SHISD receives a limited amount of funds from TEA and is therefore allowed to contract with the Region 7 ESC to provide the required services in order to meet the requirements of the grant.